

## BBMS UCAS Process

### Preparation for the application

- Outline of different degree formats , e.g., B.A., B.Sc
- Introduction to UCAS tariff; specific entry requirements
- Entry profiles
- UCAS tariff subjects, points and GCSEs where relevant
- Course research - selection of 5 courses

### Beginning the application form

- Registration, overview of UCAS form, guidance on entering qualifications and personal statement

### Course Choice Interviews

- Finalisation of 5 choices for form

### Tuesday 10th October

- Deadline for draft 1 of personal statement

### Tuesday 24th October

- Final draft of personal statement

### Time is used in Careers classes for

checking of forms (all information entered on the form must be accurate and checked very carefully by your son. It will also be checked by Careers staff.) Pupils have been emailed all deadlines and a guide to writing their statement, that has been tailored to their Post 16 study at Belfast Boys' Model School.

### Student Finance

Pupils will receive guidance on how to complete the sections of student finance forms that relate directly to them. They will then bring it home for completion by you, then they must post it themselves to BELB.

## UCAS website

'Course Search', allows pupils to find out precise details about courses

'Apply', is the section of the UCAS website your son uses to register and apply.

'Track', allows your son and BBMS Year 14 Careers staff to see the progress of his application.

### What happens after the application has been made?

Universities will make course offers through UCAS, to your son. Your son must then confirm his 1<sup>st</sup> and 2<sup>nd</sup> preference in March/April. ('Firm' and 'Insurance' choices).

Some courses will also have an interview for your son to attend. These may be for your son to find out more about the course, or for selection purposes, e.g., Teaching, Youth and Community work. Some may ask for your son to bring along a portfolio of his work, e.g., Art and Design courses. A small number of health-related courses require pupils to undertake an external test to help in the selection process.

### What happens in August 2013?

When your son receives his results in August 2015, he will then find out, by email and letter from UCAS, if he has been accepted to his course. If he has not, he may have 'decision pending', if he has not met the exact requirements, or he may be declined at which point he may enter into 'Clearing' for another course that has not yet been filled.

## Parents' Guide to University Applications



